

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	The Executive
Date	18 March 2013
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Bryan Owen
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Head of Service – Policy (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH – Summary	
1.0	Background
1.1	The Executive’s forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.
1.2	The Executive’s Forward Work Programme for the period April – September 2013 is attached.
1.3	It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by Portfolio Holders under delegated authority.

2.0 **Role of Scrutiny**

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the Scrutiny Committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers April – September 2013;

identify any matters subject to consultation with the Council’s Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive’s work programme;

note that the Forward Work Programme is updated monthly and submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones

Job Title: Head of Service - Policy

Date: 8 March 2013

Appendices:

Executive Forward Work Programme: April – September 2013.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – September 2013

Updated: March 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **April – September 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* *Key:*
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – September 2013

Updated: March 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	Senior Management Restructuring Category: Strategic	To make recommendations to the full Council.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr W J Chorlton		15 April 2013	16 April 2013
2	Protocols <ul style="list-style-type: none"> • Revise self-regulation protocol • Create protocol for social Media in meetings • Planning Procedure Rules Category: Strategic	To make a recommendation to the full Council	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration Cllr W J Chorlton		22 April 2013	May 2013
3	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		22 April 2013	
4	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services Cllr O Glyn Jones		22 April 2013	

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5	Local Housing Strategy Category: Strategic	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		22 April 2013	
6	Nuclear new build- Blueprint for accommodation solutions Category: Strategic	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		22 April 2013	
7	Regional CCTV Category: Strategic	Support for the proposals.	Community	Carys Emyr Edwards Head of Provider Unit Cllr Kenneth P Hughes		22 April 2013	
8	EU Funding post 2014 Category: Strategic	Endorsement / Approval.	Sustainable Development	Dylan Williams Head of Economic Development Cllr Bryan Owen	20 November 2012	22 April 2013	
9	Market Hall, Holyhead Category: Operational	Support for development proposals.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr Robert LI Hughes		22 April 2013	
10	School Meals Category: Strategic	To award the school meals contract and review the price of school meals.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		22 April 2013	

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11	Play Sufficiency Assessment Category: Strategic	A statutory requirement by Welsh Government and a new assessment.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr G O Parry MBE	27 February 2013	22 April 2013	
12	2012/13 Revenue and Capital Budget Monitoring Report – Quarter 4 Category: Operational	Quarterly monitoring report.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		June 2013	
13	Commissioning with the Third Sector Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services		June 2013	
14	The Executive's Forward Work Programme Category: Strategic	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		June 2013	
15	Welsh Language Scheme Monitoring Report Category: Operational	To ratify the annual report for submission to the Welsh Language Board.	Deputy Chief Executive	Huw Jones Head of Policy		June 2013	
16	Waste Collection Strategy Category: Strategic	Approval of strategy.	Sustainable Development	Dewi Williams Head of Highways and Waste Management	June 2013	June 2013	

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17	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		July 2013	
18	2012/13 Revenue budget outturn and effect on 2013/14 Category: Strategic	Any decisions following outturn.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		July 2013	
19	2014/15 Budget Category: Strategic	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources		July 2013	
20	Anglesey Primary Schools Modernisation – Llanddona School Category: Strategic	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning		July 2013	
21	Improvement Plan (Performance Review of 2012/13) Category: Strategic	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy		September 2013	
22	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		September 2013	

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23	Aberffraw Conservation Area Character Appraisal Category: Operational	Support for approval by full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection		September 2013	December 2013

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